

**CASTLE ROCK TOWNSHIP
PLANNING COMMISSION REGULAR MEETING
October 22, 2018**

The regular monthly meeting of the Planning Commission of Castle Rock Township was held on Monday, October 22, 2018. Those present were Jeff Partington, Chairman; Mary Ann Enggren, Vice-Chair; Jennifer Wegner, and Barbara Lang, Secretary. Mike Betzold was not present. Also in attendance were Shane & Jessica Kelly, Victor Volkert and Craig Braun.

Jeff Partington called the meeting to order at 7:00 p.m.

APPROVE AGENDA:

Jennifer Wegner / Jeff Partington made a motion to approve the agenda. 4 ayes. Motion carried.

CONSENT AGENDA:

- 9-14-18 PC Regular Meeting Minutes

Mary Ann Enggren / Jennifer Wegner made a motion to approve the Consent Agenda. 4 ayes. Motion carried.

PUBLIC COMMENT: None

NEW BUSINESS:

- Ag-zoned Building Permit Application, 60' x 120' ag bldg., Craig Braun, 2950 232nd St
Location of new building and setbacks were reviewed. No problems found.

Jennifer Wegner / Jeff Partington made a motion to recommend to the Board of Supervisors. 4 ayes. Motion carried.

- Inquiry about PID 07-0100-25-012 (along 230th St), Shane and Jessica Kelly
The Kellys have a contract to purchase this recently split parcel and had questions about where buildings, driveway, etc. can be located. They also verified the setback requirements. Contract is contingent on perk tests, and if all goes through, it will be one to two years before they will start to build anything.

- Review updated Ag-Zoned Building Permit Application form
New form has been developed to use for our Ag-zoned Building Permit Application, which incorporates requiring some additional details recently requested by Dakota County Environmental Resources. Since Ag-Zoned Buildings are not inspected by our Building Official, having a separate form spelling out the State Statute requirements and soil erosion mitigation requirements should eliminate some of the confusion involved for these requests.

Jennifer Wegner / Mary Ann Enggren made a motion to recommend adopting the new form to the Board of Supervisors. 4 ayes. Motion carried.

UNFINISHED BUSINESS:

Review of updated aerial maps provided by Dakota County to determine building eligibility under the current Zoning Ordinance.

This project will be ongoing over the next few months. The map for the southeast quarter of the township was reviewed by quarter-quarter section. A new table is being created which will indicate how many remaining buildables are available per quarter-quarter section. During this initial review, it became apparent that we need to create a better checklist to follow for this review. It was decided that we need to have further discussion with the Board of Supervisors and possibly refer this project to the Town Planner.

ADJOURN:

Jennifer Wegner / Mary Ann Enggren made a motion to adjourn. 4 ayes. Motion carried.

Meeting adjourned at 8:10 p.m.

Respectfully submitted,
Barbara Lang, Secretary

Attest: Jeff Partington, Chairman - Castle Rock Planning Commission